



I would like to register for the following workshop(s):

WORSHOP	DATE	LOCATION	FEE	NUMBER OF PARTICIPANTS	TOTAL
<input type="checkbox"/> MANITOBA BEST Service Excellence					
<input type="checkbox"/> Handling Difficult Situations					
<input type="checkbox"/> Suggestive Selling for Food and Beverage					
<input type="checkbox"/> Professional Telephone Skills					
<input type="checkbox"/> Table Service Techniques					
<input type="checkbox"/> Cultural Considerations in the Workplace					
<input type="checkbox"/> Generations in the Workplace					
<input type="checkbox"/> The Fundamentals of Human Resource Management					
<input type="checkbox"/> Training in the Workplace Series: (please circle module) One Two Three Four					
<b>SUBTOTAL</b>					
<b>GST</b>					
<b>TOTAL</b>					

PERSONAL INFORMATION	
Full Name:	Address:
City:	Postal Code:
Phone (H):	(W):
E-Mail:	Fax:
Company:	
Address:	
<input type="checkbox"/> Yes, I wish to receive MTEC's monthly e-newsletter (e-mail required)	

\*Please attach a list of participants if you are registering more than one

PAYMENT INFORMATION			
<input type="checkbox"/> Visa/ MC #	Expiry	Print Name:	Signature:
<input type="checkbox"/> Cheque /Money Order enclosed, payable to Manitoba Tourism Education Council			
<input type="checkbox"/> Invoice Company at above address			

**CANCELLATION POLICY:** With a minimum of five calendar days notice to the Manitoba Tourism Education Council, you may cancel your registration at no charge. Full registration fees will be charged for cancellations less than five calendar days prior to the workshop. A substitute participant for the same day may attend. Should the Manitoba Tourism Education Council need to cancel or reschedule, registered participant(s) will be provided the option of rescheduling or receiving a full refund.

**PRIVACY POLICY:** By completing this registration form you are providing personal information for the purpose of registering and/or purchasing Human Resource tools or programs offered by MTEC. You are consenting to MTEC's usage and storage of your personal information as outlined in MTEC's privacy policy. Please be assured that your information will be kept secure and confidential. Information will only be used for the purpose and/or program it was consented to by this registration. Complete Privacy Policy available upon request or by visiting [www.mtec.mb.ca](http://www.mtec.mb.ca). Please Initial: \_\_\_\_\_